



Brighton & Hove  
City Council

# Overview & Scrutiny

Title:	<b>Adult Social Care &amp; Housing Overview &amp; Scrutiny Committee</b>
Date:	<b>28 June 2011</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> K Norman (Chair), Phillips (Deputy Chair), Buckley, Gilbey, Jones, Peltzer Dunn, Turton and Wealls
Contact:	<b>Kath Vlcek</b> <b>Scrutiny Support Officer</b> 290450 kath.vlcek@brighton-hove.gov.uk

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**AGENDA**

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<b>1. PROCEDURAL BUSINESS</b>	<b>1 - 2</b>
<b>2. MINUTES OF THE PREVIOUS MEETING</b>	<b>3 - 10</b>
<b>3. CHAIRMAN'S COMMUNICATIONS</b>	
<b>4. PUBLIC QUESTIONS, LETTERS FROM COUNCILLORS AND NOTICES OF MOTION FROM COUNCILLORS</b>	
No public questions, letters from Councillors or Notices of Motion have been received.	
<b>5. PRESENTATIONS FROM THE LEAD COMMISSIONERS</b>	
Presentations from: Denise D'Souza, Lead Commissioner, Adult Social Care & Health; Jugal Sharma, Lead Commissioner for Housing; Nick Hibberd, Head of Service – Housing and Social Inclusion. with an overview of service & priorities for the next twelve months	
<b>6. PERFORMANCE ASSESSMENTS- END OF YEAR REPORTS FOR ADULT SOCIAL CARE &amp; FOR HOUSING</b>	<b>11 - 36</b>
Reports from Philip Letchfield, Head of Performance and Contracting and Nick Hibberd, Head of Service- Housing and Social Inclusion	
<b>7. REVIEW OF COMMUNITY MEALS</b>	<b>37 - 42</b>
Report from Philip Letchfield, Head of Contracts & Performance	
<i>Contact Officer: Philip Letchfield                      Tel: 01273 295078</i>	
<i>Ward Affected: All Wards</i>	
<b>8. SAFEGUARDING ACTION PLAN</b>	<b>43 - 54</b>
Report from Brian Doughty, Head of Adult Assessment	
<i>Contact Officer: Brian Doughty                      Tel: 01273 291904</i>	
<i>Ward Affected: All Wards</i>	
<b>9. ASCHOSC ANNUAL WORK PLAN</b>	<b>55 - 62</b>
Report from Tom Hook, Head of Overview and Scrutiny	
<b>10. ITEMS TO GO FORWARD TO CABINET OR THE RELEVANT CABINET MEMBER MEETING</b>	
To consider items to be submitted to the next available Cabinet or Cabinet Member Meeting.	

## 11. ITEMS TO GO FORWARD TO COUNCIL

To consider items to be submitted to the next Council meeting for information.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Kath Vlcek, (290450, email [kath.vlcek@brighton-hove.gov.uk](mailto:kath.vlcek@brighton-hove.gov.uk)) or email [scrutiny@brighton-hove.gov.uk](mailto:scrutiny@brighton-hove.gov.uk)

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